



# Website Policy and Publication of Academy Information

Document date: January 2024



*Together, pursuing life in all its fullness*

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Changes</b>
v1.0	13/03/2014	Jo Baker	Approved by MAT Board
V2.0	October 2015	Jo Baker	Governance arrangements – Academies Financial Handbook 2015
V3.0	October 2016	Jo Baker	Updated requirement for KS2 and KS4 assessment information (changes to performance measures). Updated requirement regarding PP strategy (including benefits to pupils not eligible for PP) Name of HT and SENCO to be published. Equal Opportunities and Exclusions policy published.
V4.0	September 2018	Louise Beale	Changes to the registered office address. Requirements to publish: Whistleblowing policy; changes to details of KS2, KS4 and KS5 exam and assessment info; links to Performance Tables; curriculum detail changes; pupils swimming data; annual SEND report; careers programme info.
V5.0	January 2021	Louise Beale	Replacement of paras 2.4-2.22 with link to requirements on gov.uk website, added context and revised list of policies in section 3. Addition of contents.
V5.1	January 2022	Louise Beale / DPO	Updated for Academy Governance Committees and change of registered office.
V5.2	January 2024	Louise Beale / DPO	Review and correct typos. Admissions Policy removed from list of academy policies as now a Trust wide policy.

<b>Review frequency</b>	2 years
<b>Review date</b>	February 2024
<b>Ratified by</b>	Trust Leadership Team
<b>Date of ratification</b>	29 <sup>th</sup> January 2024
<b>Lead/owner</b>	Head of Operation and Compliance
<b>Target audience</b>	Staff, parents and public
<b>Document reference</b>	POL-DP14

The electronic version is the definitive version of this document.

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## 1. Introduction

There is a statutory requirement for academies to publish certain information on the academy website. All academies within the Diocese of Coventry Multi Academy Trust must make the information detailed in section 2 available.

Each academy is expected to have its own website but where an academy website is still in development the information will be made available on the Multi Academy Trust's website and parents will be given the Multi Academy Trust's website address and details of the information available.

The academy must clearly inform parents how a paper copy of the information published on the website can be requested without charge.

The Trust must arrange for the information published on the academy website to be updated as soon as is reasonably practicable following a change to that information.

The Academy Governance Committee will review the information published on the academy website at least annually.

The Trust will not allow the use of its websites to:

- Promote discriminatory views in relation to the protected characteristics listed in the Equality Act 2010
- Promote or glorify terrorism
- Promote extreme ideological, religious or political beliefs

## 2. Information to be Published on the Academy Website

The academy website must clearly state on the front page that the academy is part of the Diocese of Coventry Multi Academy Trust.

It must include a copy of the Trust logo and provide the following contact details for the Trust, including a link to the Trust website:

The Diocese of Coventry Multi Academy Trust  
c/o St James CofE Academy  
Barbridge Road  
Bulkington, CV12 9PF

Tel: 01788 422900

Email: [info@covmat.org](mailto:info@covmat.org)

Website: [www.covmat.org](http://www.covmat.org)

A statement of the academy's ethos, vision and values.

All information contained in the government guidance of what academies should publish online as per the government website here:

<https://www.gov.uk/guidance/what-academies-free-schools-and-colleges-should-publish-online>

### **3. Policies to be Published on the Academy Website**

Statutory policies and policies to be published online are detailed on the government website here: <https://www.gov.uk/government/publications/statutory-policies-for-schools-and-academy-trusts/statutory-policies-for-schools-and-academy-trusts>

A number of the statutory policies are published on the Trust website which is linked from the policy pages of the academy websites and does not need to be repeated.

The following policies are to be published on academy websites:

- Accessibility Plan
- Safeguarding and Child Protection Policy
- Special Educational Needs and Disability Information
- Behaviour, including anti bullying strategy
- Equality information and objectives statement

### **4. Governance Arrangements**

The Academy must publish up-to-date details of the local governance structures including:

- The structure and remit of the Academy Governance Committee (AGC), including details of any committees and the full name of the Chairs of each (where applicable).
- For each Academy Governance Committee Member who has served in the past 12 months the following details:
  - full name
  - date of appointment
  - term of office (usually 4 years)
  - date of resignation (if applicable)
  - category of AGC Member (e.g. parent, staff, community or foundation)
  
  - who appointed them
  - business and pecuniary interests for each AGC Member
- For each AGC member, their attendance at AGC meetings including committee meetings over the last two academic years.

The up-to-date details of the governance structure at the Trust, including the following links to the Trust website for information on Company Members and the Board of Directors.

[http://www.covmat.org/The\\_Multi\\_Academy\\_Trust\\_Members](http://www.covmat.org/The_Multi_Academy_Trust_Members)  
[http://www.covmat.org/The\\_MAT\\_Board](http://www.covmat.org/The_MAT_Board)

### **5. Pecuniary and Business Interests**

The Academy must publish the relevant business and pecuniary interests of AGC Members including governance roles in other educational institutions for AGC Members.

## **6. Additional Information** (optional not statutory)

- Names of staff including teachers, teaching assistants, midday supervisors, caretakers;
- Areas of responsibility held by staff such as SENDCO, Head of Year;
- Directions to the academy and information about disabled access;
- Calendar or diary including term dates for the next two years;
- Times of school day and uniform information including a list of local suppliers;
- Homework timetable;
- After school clubs and extracurricular activities;
- Newsletters and copies of letters / information for parents;
- Information about the parents association and the Academy Governance Committee including annual list of meeting dates;
- Lunch menus and details about nutrition.