



Invitation to Quote for a Classroom Refurb (at All Saints Bedworth CofE Academy)

About the Diocese of Coventry Multi Academy Trust

We are a multi academy trust comprising 21 primary (including some infant/junior) academies and 1 secondary academy, with approximately 5300 pupils across the trust.

Introduction

You are invited to submit a proposal to provide building works at All Saints Bedworth CofE Academy.

Please note that by issuing this invitation the trust is not bound in any way and does not have to accept any proposal. All proposed works are subject to approval by the Trust and following review, they may wish to commission the full scope or only specific components of the quotation provided.

What We Want to Achieve

We are seeking suitably qualified contractor to undertake a programme of works at All Saints Bedworth CofE Academy (The Priors, Off Mitchell Road, Bedworth, CV12 9HP) including a building extension, refurbishment of two toilets, and the refurbishment of an existing cloakroom. All works are scheduled to take place outside of term time during the summer holidays (August 2026) to minimise disruption- subject to final programme agreement. The full scope of works and site plans are detailed in Appendix 1.

What We Need to Know

We would be pleased to receive proposals including the following:

- Short company overview (Max 200 Words)
- A completed cost breakdown document (Appendix 2)
Pricing must clearly distinguish between the extension, toilet and cloakroom works.
- A completed contractor declaration document (Appendix 3) along with any supporting documents.
- Confirmation that there is no modern slavery or human trafficking in your supply chains.
- Demonstration of your commitment to achieving Net Zero and any social value and Corporate Social Responsibility benefits that your company can demonstrate such as established apprenticeship schemes or work placements. (Max 200 Words)

The Diocese of Coventry Multi Academy Trust,
c/o St James CofE Academy, Barbridge Road, Bulkington, Bedworth, CV12 9PF

Phone: 01788 422900 Web: www.covmat.org

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Please identify any confidential information which you would not want the Trust to disclose in response to a freedom of information request.

Timescales

Item	Date & Time
ITQ Published	Thursday 7 th May 2026
Site Visits (if required)	Wednesday 20 th May 2026
ITQ Closing Date	Friday 22nd May 2026- 4pm
Work to be completed	Summer Holiday- w/c 20 th July- August 2026

Site visit is recommended prior to submitting a quote for the refurbishment.
Site visits if required will take place at All Saints Bedworth CofE Academy (Infant Site).
Please contact Adam Picken (Adam.Picken@covmat.org) to organise a site visit.

Quotes to be Received By

Your proposal is to be received by **Friday 22nd May 4pm**. Quotations received late, i.e. after the specified date and time, may not be considered.

How to Return Quote

All proposals to be returned electronically to Scarlett.roper@covmat.org

Contact Information

For further information or any queries please contact:

Scarlett Roper,
Email: scarlett.roper@covmat.org
Mobile: 07923440500



Appendix 1- Scope of Works

KS1 Classroom Extension

1. Project Description & Intent

The works comprise of an extension to an existing KS1 classroom, Room G0025 as per site plans, by extending the external wall outward to align with the furthest existing wall line within the canopy area as marked on the attached plans. The works remain within the existing outer footprint of the building.

As part of the works, a portion of the existing external canopy will become enclosed and form part of the internal classroom accommodation.

The Contractor is to comply with the requirements of the Building Regulations and liaise with the appointed Building Control body as required during the project.

Other works may be ongoing on site; CDM arrangements, site boundaries, access routes, and segregation measures are to be agreed prior to commencement.

2. Site Preparation & Groundworks

- Set out works in accordance with the agreed layout.
- Excavate and construct foundations suitable for the proposed extension.

3. Substructure & Floor Construction

- Provide a new ground floor construction to the extended area, incorporating damp proofing, insulation, and a structural slab.
- Provide a screed or equivalent finish ready to receive final floor finishes.
- Floor construction to comply with current Building Regulations.

4. External Walls

- Construct new external walls to the extended classroom.
- External brickwork to match the existing building in appearance.
- Wall construction to include an insulated cavity sufficient to achieve Building Regulations compliance.

5. Internal Walls & Wall Finishes

- Form new internal wall construction as required to suit the revised classroom layout.
- Internal wall surfaces to be finished with plasterboard and skim.

6. Roof & Existing Canopy Integration

- Integrate the new extension with the existing building and canopy structure.
- The extension results in part of the existing canopy roof becoming enclosed within the classroom.



Allow for the following works to the underside of the existing canopy roof where it becomes internal space:

- inspection of the existing roof structure and coverings for defects or signs of water ingress
- making good of minor defects identified prior to enclosure
- installation of thermal insulation to achieve Building Regulations compliance
- formation of a new internal ceiling beneath the canopy roof
- installation of new internal LED lighting within this area to match existing design and LUX levels.

7. Existing Rooflights / Skylights (Canopy Area)

- The canopy roof contains existing rooflights which have previously been internally boarded over. Allow for inspection of these areas during the works.
- Any works required beyond minor making good are to be identified and agreed with the Client prior to proceeding.

8. Ceilings

- Provide new plasterboard ceiling finishes to the extended classroom and newly enclosed canopy area.
- Ceiling construction to respond to existing height constraints and roof conditions.
- No suspended ceiling is assumed, due to roof constraints.

9. Facias, Soffits & Rainwater Goods

- Provide new or adjusted fascia and soffits as required, finished to match the existing building.
- Allow for minor alterations to existing rainwater pipework affected by the extension, including localised diversion or repositioning.

10. Openings, Doors & Making Good

- Within Classroom G0024, remove the existing external door on the left-hand elevation that leads under the canopy, and infill the opening with matching construction internally and externally.
- Form a new door opening and re-install the door on the front elevation, to the right-hand side of the window, including all associated structural alterations.
- The existing front elevation windows and external final exit doors to the classroom are to be retained and re-used.



- The contractor is to assess the condition of existing frames and ironmongery. Any requirement for replacement due to condition is to be identified and agreed with the Client prior to commencement.
- Allow for panic / push-bar hardware to match existing doors on site.
- Any statutory or safety signage affected by the works is to be relocated; where missing, new signage is to be provided.
- Allow for a safe and practical steps to transition under the canopy towards the playground at new and altered door thresholds.

11. Internal Joinery

- Provide new skirting boards and architraves to all new and altered areas.

12. Floor Finishes

- Allow for internal floor finish adjustments associated with the extension, including:
 - replacement of a portion of existing carpet with vinyl, to be specified on site
 - provision of new carpet to extension areas to match existing
- Final extents, junctions, and layout to be agreed on site with the Client prior to installation.

13. Decoration

- Allow for internal decoration to all new and altered areas affected by the extension.
- The extent of decoration, including whether adjacent existing walls are redecorated to achieve a consistent finish, is to be agreed on site with the Client.
- Colours and finishes to match existing unless otherwise agreed.

14. Mechanical Services

- Allow for alterations to the existing heating system to suit the enlarged classroom.
- Works may include relocation, replacement if existing deemed in poor condition, or installation of additional radiator as required.

15. Electrical Services

- Allow for electrical alterations and additions required to serve the extended classroom, including lighting and power.
- New lighting to be coordinated with the revised ceiling layout.

16. Warranties and Certification

All warranties to be passed to the school on completion of the works.

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All cleaning and maintenance instructions to be passed to the school on completion of the works.

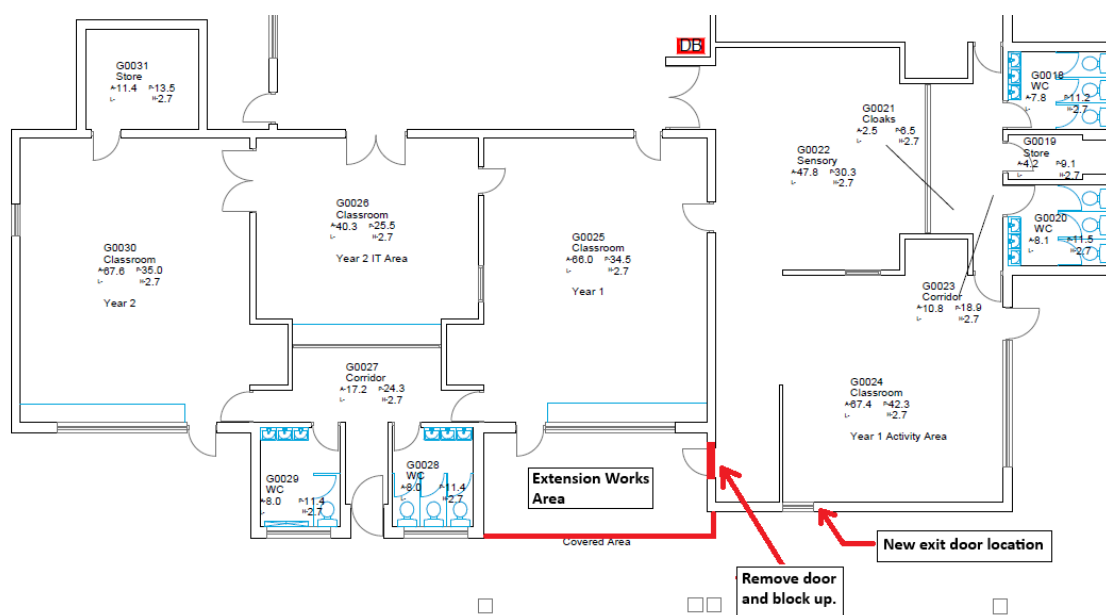
Electrical installation test certification to be provided on completion of the works.

Building Control Completion Certificate to be provided on completion of the works.

Where mechanical or heating systems are altered, relevant commissioning information is to be provided on completion.

As-built information or marked-up drawings reflecting the completed works are to be provided where layouts or services have been altered.

Site Plans



All Saints C of E Infants School



Toilet Refurbishment & Cloakroom Refurbishment

The works relate to the KS1 toilets serving the Year 1 and Year 2 classrooms, as identified on the school block plans:

- Male Toilet – Room 29
- Female Toilet – Room 28
- Cloakroom – Room 27

The works comprise the refurbishment of the toilet and cloakroom areas identified below, including strip out, alterations, new finishes, mechanical and electrical works, and final reinstatement, as described in this document.

1. Strip Out & Enabling Works

Toilets – Rooms 28 & 29

- Isolate services as required.
- Remove and dispose of existing WC cubicles, floor finishes, and any redundant pipework, fittings, or boxing.
- Carefully remove and set aside hand dryers, soap dispensers, and toilet paper dispensers for refitting on completion.
- In the male toilet (Room 29), remove the existing urinal in full, including associated pipework and finishes, and allow for alterations to drainage and services to suit the revised layout.

Cloakroom – Room 27

- Assess the existing tiled floor and allow for either overlaying or removal of tiles as necessary to receive the new vinyl flooring.
- Remove the existing radiator.
- Prepare existing painted wall finishes as required to remove the stipple effect and achieve a smooth, level surface suitable for redecoration.
- All waste arising from the works is to be removed from site and disposed of appropriately.

2. Mechanical Works

Plumbing (All Areas)

- Alter hot, cold, and waste services to suit the new layouts.
- Rationalise pipework where reasonably practicable as part of the works, including the removal of redundant services and dead legs.
- Provide TMVs to serve sanitary fittings.
- Install all pipework, valves, and fittings with clear access for maintenance and testing and with accessible, clearly identifiable isolation points.

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Ventilation – Toilets Only (Rooms 28 & 29)

- Remove existing extract fans and associated ductwork in full.
- Install new extract fans and ducting sized to provide adequate air change rates for toilet use while maintaining low noise levels.
- Link extract fans to PIR switching.

Heating

- No heating works are required within the toilet areas.
- Within the cloakroom (Room 27), replace the existing radiator for new.

3. Electrical Works

- Identify lighting that requires upgrading to LED, replace with suitably diffused and with LUX levels appropriate for the room.

4. Pipework Boxing In

- Where pipework is exposed or altered as part of the works, neatly box in the pipework on completion, keeping boxing to the minimum size necessary to accommodate the services.
- Provide access panels where isolation valves or maintenance access are required.
- Ensure all boxing is durable, securely fixed, finished to match adjacent wall finishes.

5. Floor Finishes

Toilets – Rooms 28 & 29

- Install new sheet vinyl safety flooring throughout, with joints fully welded.
- Provide PVC hygienic skirting to all perimeters.

Cloakroom – Room 27

- Install new anti-slip vinyl flooring throughout.
- Provide an integrated entrance mat at the cloakroom exit, installed flush with the surrounding floor finish suitable for high-traffic use, with flush edges, the mat insert should be replaceable.

6. Wall Finishes

Toilets – Rooms 28 & 29

- Install hygienic wall cladding (e.g. White Rock or equivalent) to all wall surfaces.
- Neatly seal all junctions, corners, and penetrations.

Cloakroom – Room 27

- Fill and seal any cavities or open penetrations throughout. Prepare walls to provide a smooth, level surface.



- Decorate using a hard-wearing, damp-resistant paint system suitable for high traffic area.

7. Ceilings, Doors & Decoration

- Existing ceilings within the toilets and cloakroom are to remain, with preparation and redecoration carried out as required.
- Toilet and cloakroom doors and frames are to be prepared and redecorated with a durable finish.

8. Sanitaryware & Cubicles

Cubicles & Layouts

- Provide solid grade laminate cubicles with aluminium ironmongery.
- Female toilet (Room 28) to comprise three WC cubicles.
- Male toilet (Room 29) to have the urinal removed and two additional WC cubicles installed to mirror the female toilet layout, resulting in three WC cubicles.

WC Pans, Mirrors & Accessories

- Back-to-wall WC pans with concealed cisterns and push-button flush.
- WC seats to be top-removable type, for ease of future replacement.
- Non-breakable mirrors to be securely fixed.
- Refit previously removed hand dryers, soap dispensers, and toilet paper dispensers on completion.

9. Cloakroom Storage Units – Room 27

- Supply and install cube-style storage units (design intent similar to IKEA Kallax). Approximately 60 individual storage compartments, sized to accommodate pupil bags. Units to be robust and securely fixed to the walls.
- Removal of any existing coat hooks, to be agreed with the site.

10. Completion & Handover

- Full clean on completion.
- Provide electrical test and minor works certificates, ventilation commissioning information, and relevant product warranties and operating information.
- Works to be inspected and signed off with the school and MAT representatives.

11. Warranties and Certification

All warranties to be passed to the school on completion of the works.

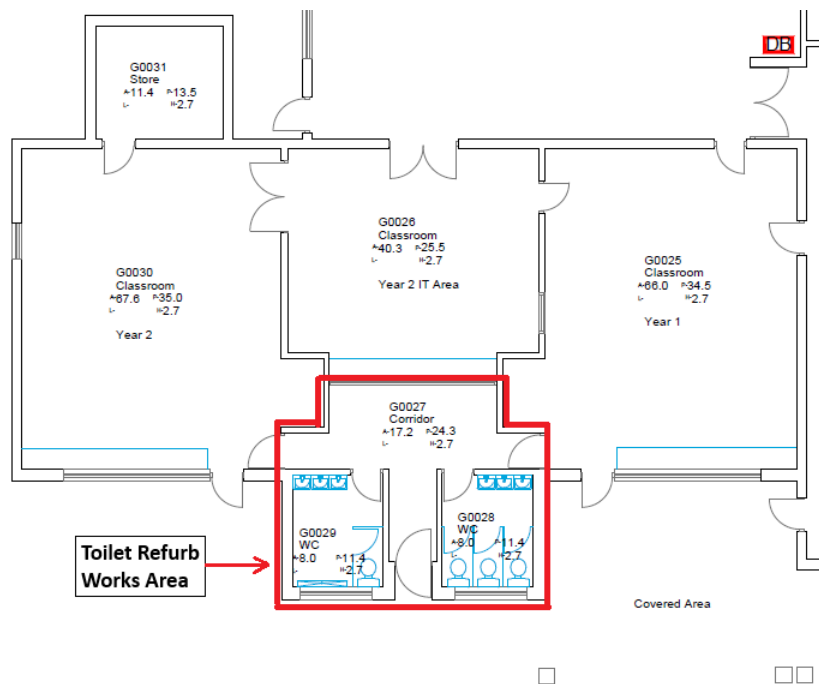
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All cleaning and maintenance instructions to be passed school on completion of the works.
Electrical test certificate to be passed to school on completion of the works.

Site Plans



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